

CST file and record format requirements

- All records should be 700 character blocks.
 - Shaded field(s) is treated as filler. Pad with spaces.
 - Amount fields have the following attributes:
 - 12 digits (first 11 numeric....12th position is signed)
 - Implied Decimal
 - Trailing sign..... "+" or "-"
 - Example....\$4,000.00 would be 00000400000+
 - Schedule 3 and 4 may be positive and/or negative amount for a given applied period.
 - Line 10 on page 1 of the return may be positive or negative.
 - Schedule 5 will always be reported as a credit/negative amount.
 - Line 11 on page 1 of the return will always be =< zero
 - Field justification and padding
 - Left justify alpha-numeric fields and pad with spaces
 - Right justify numeric fields and pad with zero's (0)
 - Pad "filler" with spaces.
 - Use the Carriage return / Line feed character (CRLF) to separate records (01-99)
 - Your output file should only include those records that are required to support the return. **Do not send blank records (schedules or jurisdictions).**
 - Please use the test (T) indicator in your files until you have been approved for production (P).
 - The County and Jurisdiction Codes (4 char....ZARC = Archer) must be passed by filer. A list is appended to the file description. The Gross Receipt portion is "ZGRS".
- Note: The jurisdictional listing on the DOR WEB rate table, Schedule 1 of the paper return and the FD Z-code listing have different sort criteria.**
- Record 09, origin field, should use "Z02_". The number may be "hard coded".
 - **Must pass the Contract-Object-Number (record 09, position 125-136)** in your file. This number will be provided by the DOR E-Services unit. The number may be "hard coded".

Tax Return edits

1. Line 5 (Total Communication Services Tax)
 - Total of schedule 1 and 2.
2. Line 12 (Amount due with return)
 - Total can't be negative.
 - Schedule 4 adjustments and/or schedule 5 credits may not exceed the tax liability (Schedule 1) for the current filing period. Example: Credits + - Adjustments <= Tax Collected (Line 7)
 - You must use the excess credit amount in a future filing period.
3. You must provide the **Taxable Sales** for each County and Local jurisdiction.

Please contact e-tech@dor.state.fl.us with any questions.